



**Service and Event Location Agreement for Outdoor Event:**  
**Event Date \_\_\_\_\_ Event Name \_\_\_\_\_**

The form **MUST** be filled out **COMPLETELY** to ensure that your reservation is fulfilled properly.

Customer's Name: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Numbers: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Work: \_\_\_\_\_ Fax: \_\_\_\_\_

**EVENT INFORMATION:**

Contact Name #1: \_\_\_\_\_ (H): \_\_\_\_\_ (C): \_\_\_\_\_

Contact Name #2: \_\_\_\_\_ (H): \_\_\_\_\_ (C): \_\_\_\_\_

Event Start Time: \_\_\_\_\_ A.M / P.M. Event End Time: \_\_\_\_\_ A.M. / P.M.

**\*\* ACTUAL START AND END TIME OF YOUR EVENT \*\***

Is the location available for early delivery? If yes, what is the earliest DAY and/or TIME to deliver: \_\_\_\_\_

Preferred delivery date and time \_\_\_\_\_

(this does not mean this is the time we will necessarily deliver)

Address of event with delivery instructions: \_\_\_\_\_

Items you have reserved: \_\_\_\_\_

Do you have an indoor location available for backup event location due to inclement weather? Yes / No

Please Circle: Surface Inflatables will be set up on:

**Outdoors:** Asphalt Concrete Grass Gravel

Other: \_\_\_\_\_

IF SET UP ON A HARD SURFACE THERE MUST BE SUFFICIENT WEIGHT, PROVIDED BY THE CUSTOMER, TO ANCHOR THE INFLATABLE DOWN. LIABILITY LIES WITHIN THE CUSTOMER DURING THE TIME OF OPERATION. WE HIGHLY SUGGEST TO SET UP IN GRASS WHEN AVAILABLE TO PROPERLY ANCHOR DOWN THE INFLATABLES. CAROLAN STAFF "WILL" SET UP ON GRASS IF AVAILABLE.

Do you need Carolan Rental to provide power generators for your event? Yes or No

\*\* (extra charges will apply for generator power, please ask for pricing details) \*\*

\*\*\*\* Each blower requires one 110v 20 amp outlet. No more than 2 blowers per circuit is allowed \*\*\*\*

**Note: Do NOT run the extension cord over 100 feet this will cause the blower to burn up which will cost the customer a replacement fee of \$299. If you understand, please initial here \_\_\_\_.**

**Carolán Rental must be able to get within 100 ft. of set up area otherwise additional set up fees will apply. (see rental agreement)**

**Customer understands that they will provide (unless paying for our attendants) proper supervision & supply attendants for both the rented equipment and the use of the rented equipment at all times while it is at the address stated above, to insure compliance with all rules for use of the rented equipment. If proper supervision is not adequate for the rental, the rental MUST be shut down until proper supervision is available. There will be no discounts or refunds given if the item is shut down for any amount of time.**

**(Please circle) YES or NO Plz initial \_\_\_\_\_**

**Method of payment: (circle one)**

**We must have payment in full before we deliver or set up any items.**

**CHECK**

**CASH**

**CREDIT CARD**

**(VISA, MC, DISCOVER)**

**Please list the items you are renting:**

**Signature \_\_\_\_\_ Date: \_\_\_\_\_**

**\*Upon signing, I \_\_\_\_\_, acknowledge that I am a representative of said entity above and agree to the terms & conditions of the contract & agreement.**

**Please review and complete this contract. Upon signing, please fax this completed contract back to: 605-213-0479 or email to [cheryl@carolanrental.com](mailto:cheryl@carolanrental.com). THANK YOU FOR YOUR BUSINESS!**

**Carolán Rental & Fun Co. 620 N. Cliff Ave. Harrisburg, SD 605-336-7368**